Computing, Multimedia and Intelligent Techniques. Authors' guidelines for paper preparation and submission

A subtitle can be placed here if needed...

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This document contains the guidelines for preparation of papers for the *Computing, Multimedia and Intelligent Techniques* journal. The instructions define the layout of the paper and the way of submission. Document class and template files for LaTeX are available at the journal website and can be downloaded. Since this document is prepared according to the authors' guidelines, it is an example of the correct paper.

Keywords: paper guidelines, instructions, format, submission, maximum five

1. Introduction

This is an instruction for authors written in required form. For preparing the paper you should basically follow the appearance of the present document. There is no need to worry about font size, width and length, margin size etc. when using the journal's document class. However, please be consistent in the use of punctuation, capital letters, symbols and abbreviations, e.g. consistently use Fig. 1, [1] [1], Tab. 1 and Eqn (1)[2] for figures, references, tables and equations, respectively. If they appear as the first word in a sequence they should be typed in full as Figure 1, Reference [1], Table 1 or Equation (1). Since the official language of the journal is English, all papers must be written in English. The paper should be grammatically correct and should be thouroughly checked for spelling mistakes.

The paper should compile without any problems on a standard LaTeX installation.

2. Submission

Submission of a paper implies that it has not been published previously, and it is not being considered for publication elsewhere.

The most preferred way of submission of a paper is in electronic form as a LaTeX file along with possible figures and pictures in separate files. The files should be sent

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[1] or Ref. [1] (an example footnote)
[2] or Eq. (1)

as attachments by e-mail to cmit@icis.pcz.pl. The figures should be prepared in or converted to the embedded postscript (eps) format and can be compressed for sending.

Alternatively, a floppy disk or a CD containing the paper may be sent by mail to the editorial office:

> Computing, Multimedia and Intelligent Techniques
> Częstochowa University of Technology
> Institute of Computer and Information Sciences
> Dąbrowskiego 73, 42–200 Częstochowa,
> POLAND

Only papers formatted according to the present guidelines will be preliminarily accepted and committed to a reviewer. Papers which do not satisfy the formal requirements will be returned to the author.

An acceptance letter will be sent to the leading author in case of the positive review of the paper. Before the accepted paper is published, the Copyright Transfer Agreement, which is available for download at the journal website, must be printed, filled and signed by the leading author and sent by mail or faxed to the editorial office.

3. Publication

All accepted papers will be published in the next journal issue. Moreover, all abstracts will be made available for download at the journal website. Basically the papers will appear as received, only minor formatting will be done by the editorial office members. The authors are fully responsible for the contents of the paper.

4. Layout

4.1. Length of papers

The length of the papers is limited to approximately 20 pages.

Table 1. Maximal lengths

	maximal length
paper	20 pages
abstract	10 lines

4.2. Format

For preparing the paper the author should basically follow the appearance of the present document. The authors **must use** the document class file `cmit.cls` available for download at the journal website. There is no need to worry about font size, width and length, margin size etc., as they are set up automatically.

4.2.1. Title page

The first page of the paper must give the title of the paper, all authors with their affiliations, the abstract and keywords. Please make the abstract possibly short (max. 10 lines) and use maximally 5 keywords. The body of the text should start just after the keywords.

4.2.2. Equations

Equations should look like this

$$E = m\,c^2.\tag{1}$$

Please use the punctuation marks consistently also when typesetting equations.

4.2.3. Tables and figures

Tables and figures should be placed with consistent alignment (e.g. centered) and have captions (see. Tab. 1 and Fig. 1). All notations and lettering in figures should be legible.
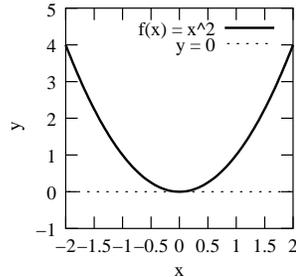

Fig. 1. Caption of the figure

4.3. References

References should be collected at the end of the paper. Please make sure that all references mentioned are cited in the body and that all material is generally available to the reader, like Ref. [1] for instance.

4.4. Acknowledgments

if appropriate...

References

[1] A. First, B. Second and D. Third. An interesting paper. *Computing, Multimedia and Intelligent Techniques.*, **0**, 15–25, 2003.